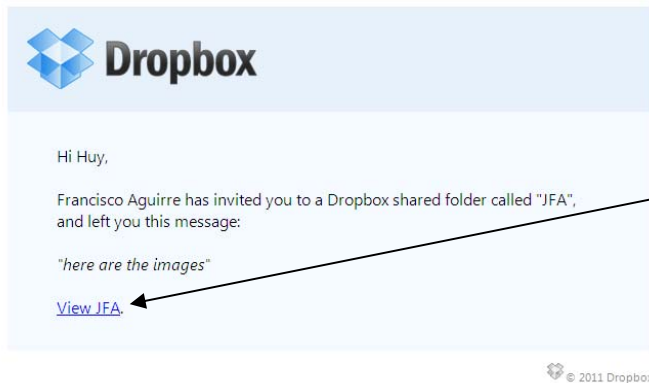
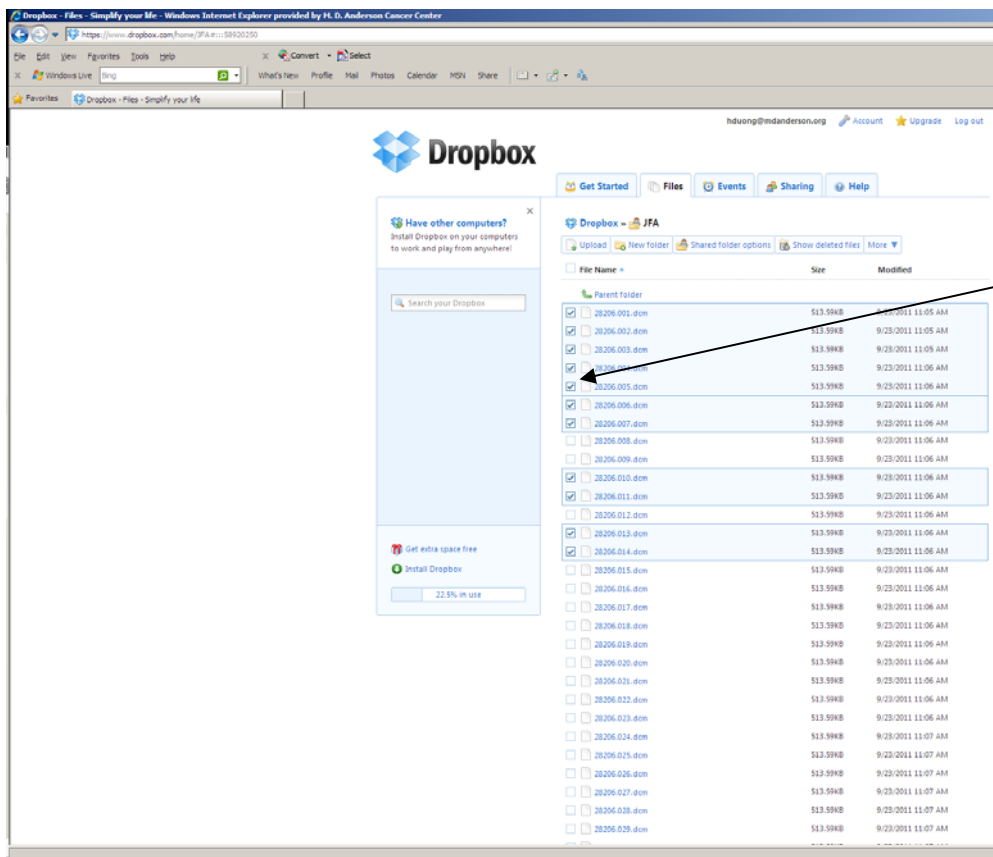


Using Dropbox (Download)

- 1) You would see an email from Dropbox like this, click on the View link



- 2) Click the files you want to download



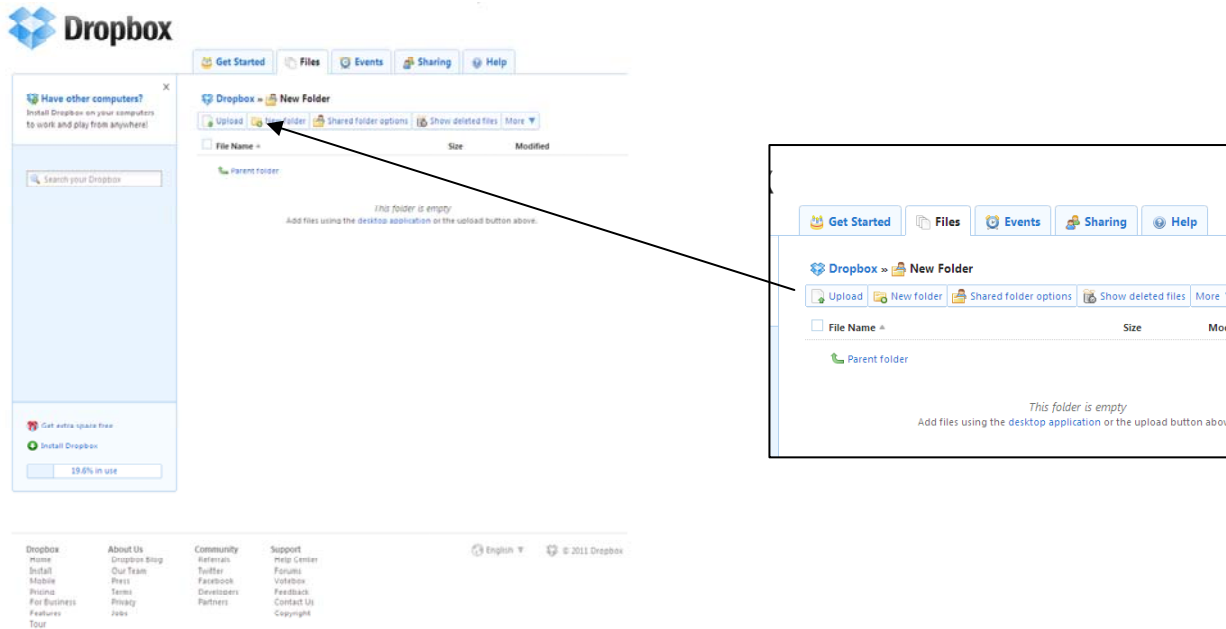
3) Click More and then pick download items

The screenshot shows a web browser window displaying a Dropbox account interface. The browser's address bar shows "erson Cancer Center". The page header includes the user's email "hduong@mdanderson.org" and links for "Account", "Upgrade", and "Log out". The Dropbox logo is prominently displayed. A sidebar on the left contains a search bar and a notification about installing Dropbox on other computers. The main content area shows a folder named "JFA" containing a list of files with names like "28206.001.dcm" through "28206.029.dcm". A "More" dropdown menu is open over the file list, showing options: "Move 11 items", "Copy 11 items", "Delete 11 items", and "Download items". The "Download items" option is highlighted with a yellow box. An inset image on the right provides a magnified view of the "More" menu, with a black box around "Download items" and an arrow pointing to it from the main interface.

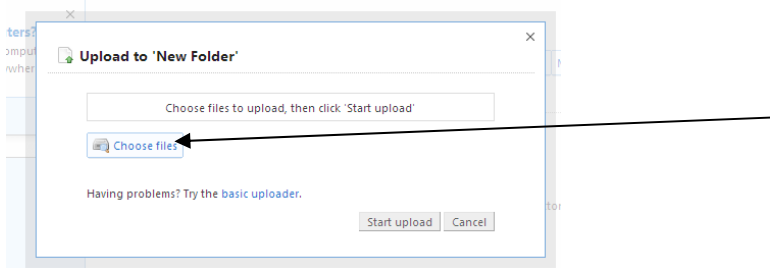
4) The files will next be downloaded to your computer. Good luck.

Using Dropbox (Upload)

1) Once you receive an email, click on the dropbox email and click **upload**



2) A message box will pop-up, pick **Choose file**



3) Pick the file by type it in the **File Name** box or just pick the subdirectory it's in.

